

RBVRR TELANGANA STATE POLICE ACADEMY

Himayat Sagar, Hyderabad - 500 091.

JOINING INSTRUCTIONS

R.c.No.641/T3/RBVRR TSPA/2018-2021

Date: 17.04.2021

I. **Location :**

The RBVRR Telangana State Police Academy is located at Himayat Sagar of Rajendranagar Mandal Ranga Reddy Dist., Hyderabad of Telangana State adjacent to the Outer Ring Road.

To reach the Academy from Secunderabad Railway Station: The distance is about 21 Km.

City / Dist. Service Buses can be taken:

From Sec'bad to Mehidipatnam: Bus Nos.5K,49 M and

From Mehidipatnam to TSPA: All City Service 288 Buses except 288 H.
Dist. Service Buses Parigi, Tandur,Vikarabad & Chevella

To reach the Academy from Imblibun Bus Station /CBS: The distance is about 17 Km.

TSRTC Service Buses bound for Parigi, Tandur,Vikarabad and Chevella can be taken to reach the Academy.

From Rajiv Gandhi International Airport, Shamshabad to Academy: The distance is about 20 Km. Prepaid or Postpaid Taxi Services can be taken.

II. **Reporting & Registration:**

Participants who are nominated for the course should report one day before the commencement of the course by 1600 hrs. Late comers will not be allowed to join the course.

On arrival, the trainee should pay an advance towards the mess charges and this advance will be adjusted against their final mess bill.

III. **Dress Code:**

All uniformed officers participating in various in-service courses in the Academy shall wear working uniform.

FN Session Classes : Working Uniform.

AN Session Classes : White PT Dress with white PT Shoes

Saturday : Civvies

Inaugural & Valedictory Functions: Uniform with Cross Belt

Outdoor : White PT Shorts or lowers / White T-Shirt with Collar /
White PT Shoes/ White Socks

IV. Accommodation :

- a) The course is residential and trainee will be accommodated in their respective messes. The trainees including those from City Police will have to reside in the campus only during the period of training.
- b) The trainees will be responsible for the safety and maintenance of the items supplied and cleanliness in their respective rooms.
- c) They are advised to keep their belongings and valuable articles (including cash) under proper lock and key.
- d) The Academy will not be responsible for any loss of their personal belongings.
- e) They are prohibited from bringing their families, children, relatives or friends into their rooms.
- f) They are strictly prohibited from bringing two / four wheeler vehicles into the campus during the period of training.
- g) Any problems with the accommodation should be brought to the notice of concerned Mess In-charges i.e., RIs IOM/SOM/JOM & SOTC or concerned Course Directors and Course Coordinators.

V. Campus Discipline :

All the trainees shall maintain campus discipline and adhere to the stipulated rules & regulations of the Academy as enforced from time to time. All the trainees must stay in the campus during the period of training. All the trainees will be under the administrative control of the Director, RBVRR T.S. Police Academy till the completion of the course. Consumption of alcoholic drinks in the Academy campus is strictly prohibited. Any anti-social/in-disciplined activity in the campus / mess / class rooms is strictly prohibited. Any violation will be viewed seriously.

VI. Mess Discipline :

Trainee will observe mess discipline throughout their stay in the Academy. The trainees should go to the dining hall properly dressed. Trainee should not come to the mess in casuals i.e., chappals, sleep suit etc. Strict discipline should be observed in the dining hall.

VII. Class Room Discipline :

The trainees while going to Class Rooms and coming back to their respective messes should follow strict discipline and they should go in a proper manner.

Un authorized absence from indoor / outdoor classes or hostel shall be considered as misconduct, calling for stern disciplinary action.

Using Cell phones in the class rooms / parade grounds is strictly prohibited. Such items will be seized if found being used besides taking disciplinary action. No exemption from any part of training will be given to any of the trainees for any reason.

The trainees concerned should keep their caps in the place provided.

VIII. Library:

The Academy has good library with more than 45,000 books and Reading Room. Timings are from 1000 hrs to 1800 hrs.

IX. Outdoor classes:

Yoga / Meditation classes or any specific classes as per schedule in morning and evening are compulsory for all participants.

X. Examinations:

There will be an examination on the day commencement of course (Pre-Course Test) and at the end of the course (Post Course Test).

XI. Course Evaluation :

At the end of the course, the participants will fill up the course evaluation format. There will be a discussion with the Course Director before the concluding session.

XII. Leave/ Court Evidence/ OE Permissions :

No trainee will be permitted any kind of leave during the period of training. No trainee is allowed to go out of the campus without prior sanction or permission. They must make suitable arrangements so that they are not called for duties like court evidence, OEs etc. during the training period.

The RBVRR TS Police Academy will not take any responsibility for any act of omission and commission by the trainees, once they leave the premises of the Academy either on leave or permission or without leave.

XIII. Medical facilities:

The Academy has a hospital with Unit Medical Officer whose services will be available to the officers attending the course. Timings of the hospital are from 1000 hrs to 1715 hrs . Dr.Ch.Rama Devi, UMO Cell No.94406-27590; Medical Unit Intercom: 115; Residence intercom: 353. Round the clock Ambulance facility is available in case of emergency. The participants are advised to carry their medical history / prescriptions and sufficient medicines.

XIV. Bank:

There is a Branch of Bank of India and ATM in the Academy premises.

XV. Welfare Stores :

There is a TSPA Welfare Stores & Police Subsidiary Canteen in the Academy, where uniform items, cosmetics and other articles of daily use can be purchased. It would be convenient for the participants to visit the store after 1800 hrs. Timings are from 1000 hrs to 1300 hrs and from 1600 hrs to 2000 hrs.

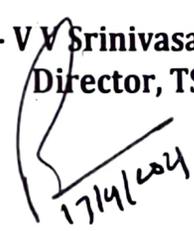
XVI. Special Instructions regarding COVID-19

In view of Covid-19, it is requested to Issue instruction to all the nominated officers who are attending the course at TSPA to get COVID Test (RTPC R Test) before 3 days (72 hours) from reputed/recognized hospital i.e before reporting of the course compulsorily and bring the COVID Test report on their reporting in TSPA for attending the course

Any violation of the above instructions will be viewed seriously and disciplinary action will be initiated as and when necessitated.

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Sd/- V V Srinivasa Rao, IPS
Director, TSPA


P.Srinivas
Administrative Officer